



Yolo County Housing

Lisa A. Baker, Executive Director

147 W. Main Street
WOODLAND, CA 95695

Woodland: (530) 662-5428
Sacramento: (916) 444-8982
TTY: (800) 545-1833, ext. 626

BOARD OF COMMISSIONERS

Duane Chamberlain
Marlene C. Garnes
Michael H. McGowan
Jim Provenza
Matt Rexroad.
Helen M. Thomson
Bernita Toney

COMPUTER LAB ASSISTANT APPLICATION PACKAGE

Computer Lab Assistant - Yolo County Housing (YCH) is seeking a part-time, temporary Computer Lab Assistant to be assigned to the Woodland, West Sacramento or Winters housing development. The successful candidate will provide support to resident users, monitor lab usage during open hours, and maintain accurate records. Knowledge of computers, record keeping, general office skills, and good interpersonal skills are required. Specialized certification is a plus. Interested applicants can obtain an application package at the YCH Administration office located at 147 W. Main Street in Woodland or at www.ycha.org. Wage is \$11.10 per hour. Please submit a completed application package to Janis Holt, YCH Resource Administrator by Tuesday, September 14, 2010 at 4:00pm. Questions regarding the position may be directed to: Janis Holt, Resource Administrator at 530-669-2211 or jholt@ycha.org.

The following items are required for a complete application package:

1. Completed and signed YCH Employment Application.
2. Three professional references including name, address, and current phone number.
Email address if available.
3. Resume (optional)

Only **complete application packages received by Tuesday, September 14, 2010 at 4:00pm** will be considered.

YCH is an equal opportunity employer. In compliance with the requirements of ADA, YCH will provide reasonable accommodation to qualified individuals with disabilities on a case-by-case basis. Please contact the office to discuss accommodation requests. The 504 Coordinator can be reached at 530-669-2211 or jholt@ycha.org.

